

BOARD OF EDUCATION

Portland Public Schools
Regular Meeting
November 29, 2011

Board Auditorium

Blanchard Education Service Center
501 North Dixon Street
Portland, Oregon 97227

Note: Those wishing to speak before the School Board should sign the citizen comment sheet prior to the start of the regular meeting. No additional speakers will be accepted after the sign-in sheet is removed, but citizens are

Portland Public Schools Nondiscrimination Statement

Portland Public Schools recognizes the diversity and worth of all individuals and groups and their roles in society. All individuals and groups shall be treated with fairness in all activities, programs and operations, without regard to age, color, creed, disability, marital status, national origin, race, religion, sex, or sexual orientation.

Board of Education Policy 1.80.020-P

Student Representative Report

Even though the turnout at our second, November 17th Student Union meeting was 17 students instead of last time's 26, our group is still coming along! The students who couldn't make it truly had something else going on, and even though we didn't have physical representation from two high schools at the meeting, the good news is that I have been communicating and sharing ideas with assigned representatives.

At the meeting, we made several important decisions. The Student Union will meet biweekly alternating Thursdays and Wednesdays now instead of once every month, giving us more time to get things done. We also made a final list of our "deep-dive" topics. They are: 1) revising money allocation in schools, 2) racial equity, 3) challenging classes that aren't AP or IB, and 4) YouthPass. Because of the looming budget season, the money allocation topic will probably be the first we focus on. An example of why students are interested in this particular topic is that at Lincoln, a brand-new sports field was recently installed using money that students feel could have been better used elsewhere.

We welcomed PPS guest speakers who talked about the new EdBox gradebook program. Students expressed how useful the new tool is but also their frustration when teachers failed to upload grades in a timely or regular fashion. This is one area they would like to see improvement in. We all would love to see unnecessary, wasteful, and expensive progress report mailers eliminated with more consistent and frequent usage of the EdBox program. More than half our teachers don't even have grades on progress reports anyway. Students were also excited when EdBox staff mentioned more research into how assignments not turned in – given zeroes – could have a more fair and equal weight in the grade calculation process.

Schools with only one representative on the Student Union will automatically have that one representative on SuperSAC, the first meeting of which will be December 5th, at Jefferson High School. Some schools reached a consensus as to which of their reps would be on SuperSAC, and other schools will campaign for an upcoming email election. Personally, I am thrilled that

like was having once-a-month “Marshall Nights” where students can participate in social events with their “old crowd,” and maybe even at their old school.

I came away from the campus wondering when the computers, hardware, and other resources lying unused could be worked into the high school system. I also wondered, assuming a new facilities bond passes, what would happen to the students of a school being upgraded. I heard there was a possibility they would be sent to Marshall. If that's true, I hope Madison and Franklin are not the schools being upgraded first.

Through it all, I am very appreciative of how supportive the district is of student voice this year. Our student group was thrilled to hear we would be having representation on the Long Range Facilities Committee as well as the teacher evaluation committee – both thanks to Superintendent Smith. Thanks also to Lincoln Principal Peyton Chapman for volunteering to be our “principal

BOARD OF EDUCATION: POLICY FOR CAPITAL ASSET RENEWAL

Board Committee Meeting Date: September 10, 2011... District Priority: Design and Implementation

Capital Improvement Plan

Board Meeting Dates: November 29, 2011 (1st Reading) Executive Committee Lead:

January 23, 2012 (2nd Reading) C.J. Sylvester, COO

Department: Facilities & Asset Management

Staff Lead: Tony Madliano, Director of

Facilities and Asset Management

I. ISSUE STATEMENT

The Chief Operating Officer (COO) proposes the adoption of a Board of Education Policy directing:

1) The development of a Capital Asset Renewal Plan (CAR Plan) to provide for life-cycle renewal of major building components the District has invested in over the last several years including Rosa Parks and Forest Park as well as for any newly modernized or renovated buildings in the future. Major building components include:

Corridors, and major mechanical, electrical and plumbing upgrades.

2) The establishment of a Capital Asset Renewal Fund (CAR Fund) by dedicating

3) The use of the annual budget process to approve capital asset renewal projects identified in the CAR Plan using the CAR Fund and the Construction Excise Tax (Fund 404).

identified a need to find and dedicate additional sources of capital funds to ensure these capital investments are maintained through a comprehensive capital renewal program.

life cycle renewal of District facilities:

- 1) Construction Excise Tax (CET) Revenues in PPS Fund 404.
- 2) Subsequent to debt retirement estimated to begin in FY 21/22, redirection of the Recovery Zone Bond utility savings to the CAR Fund.
- 3) Revenue shall be reassigned at the FY 17/18 present day value to hold the General Fund stable.
- 4) Revenue generated from renting/leasing District athletic fields. Revenue generated from renting/leasing athletic fields will be tracked through the Civic Use of Buildings office.
- 5) Interest earned on the CAR Fund and Fund 404.

III. PROPOSED NEW POLICY- RELATED POLICIES/BEST PRACTICES

The proposed new Policy calling for development of a CAR Plan and the establishment of CAR Fund is consistent with:

- 1) Board Policy 8.70.040-P Dedicated Reserve for Income from Disposition Of Surplus Real Properties. This Policy allows for the use of revenues from the sale or other disposition of surplus properties to be dedicated to a special reserve fund (or general fund) and used to support the district's capital improvement needs (among several other purposes).
- 2) Board Policy 8.80.010-P High Performance Facility Design. This Policy calls for the district to "plan for and seek additional sources of funds to support preservation, high quality maintenance, renovation and enlargement of its capital stock".

non-instructional operations across a comparative sample of large school districts including PPS in an October 2009 report. The Council found that PPS has a lower than

Comparisons to other Oregon districts indicate that PPS also dedicates less than the local

To best stretch limited dollars, PPS has reorganized its service delivery model to conform to the practices outlined in "Best Practices Manual for Maintenance and Operations" by the Collaborative for High Performance Schools. However, it is clear that increasing capital

IV. FISCAL IMPACT

The proposed Policy would set-aside millions of dollars over the course of the next 20 years in the CAR Fund -- to be used for the life cycle renewal of major building components the District has invested in over the last several years including Deen Park and Forest Park as well as for any newly modernized or renovated buildings in the future.

The Construction Excise Tax (CET) is a relatively new source of capital exclusive funds for the District, authorized by the Legislature in 2007 and imposed by the District in January of 2008. The Board of Education has noted the revenues from the CET in 2008, 2009 and 2010. In 2011, an estimated \$2.5 million of CET funds were available.

The Recovery Zone Bond utility savings are the result of energy and water conservation programs implemented in the Recovery Zone. The estimated savings are \$1.5 million annually. The fund upon retirement of debt service estimated to begin in FY04/05.

Lease revenues and Surplus Property sales are currently directed by Board Resolution to either general fund use or for use to support capital improvements. This proposal would dedicate a portion of those proceeds to the CAR Fund for use to support the CAR Plan while maintaining the General Fund at the FY 11/12 level in present day dollars.

Lease/Rental revenue from District athletic fields are currently directed to the General Fund. Staff are developing a plan to more fully utilize PPS's synthetic turf fields while still replacement of District athletic fields. This proposal would dedicate those proceeds (\$40,000) to the CAR Fund for use to support the CAR Plan. Staff will track and report field revenue separately to provide visibility as to whether synthetic fields are generating enough revenue to sustain themselves.

V. COMMUNITY ENGAGEMENT

Staff sought input on the preliminary plan from outside financial experts including the Highland Business Alliance and the Building Owners and Managers Association. Because this is a capital renewal planning proposal and an internal financial procedure with was sought.

Subsequent to the September 10, 2011 Board Work Session on this Plan and Policy, staff met with members of the Highland Business Alliance (HBA) and informed them of District progress toward Board adoption of this work effort. The HBA will provide a business plan to agency participants on the Facility Plan on the Facility Planning Advisory Committee.

VI. BOARD OPTIONS

The Board of Education in Resolution No. 3833 on January 14, 2008 imposed a Construction Excise Tax on provided for under Oregon Revised Statute (ORS). ORS requires the Board of Education adopt a long-term facilities plan for making capital

improvements. The Statutes allow the use of CFT funds for a wide variety of capital improvements including new construction, reconstruction, improvements, equipment, furnishings, and other tangible property or asset with a useful life of more than one year as well as other costs related to capital improvements.

Under the proposed Policy, the Board directs the development of a C.A.R. Plan. The Policy will establish a C.A.R. Fund to implement the Plan and identify the types of revenue that may be utilized as funding.

At its discretion, the Board may choose:

- 2) To modify the Policy or Plan including changing the types of funding sources for the Reserve

VII. STAFF RECOMMENDATION

Staff recommends approval of the proposed Capital Asset Renewal Policy, establishing a Capital Asset Renewal Fund, identifying revenue sources for the Fund, and directing the development of a Capital Asset Renewal Plan as described above. The purpose of the Policy is to provide for life cycle renewal of major building components the District has

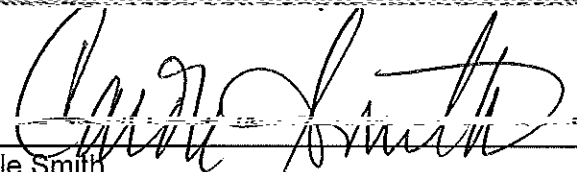
invested in over the last several years including Rosa Parks and Forest Park as well as for any newly modernized or renovated buildings through future voter approved Bond resources or other sources of funding.

VIII. TIMELINE FOR IMPLEMENTATION/EVALUATION

The proposed Capital Asset Renewal Fund will be established following Board adoption of the proposed Policy and the Board's approval of the proposed Capital Asset Renewal Plan.

expenditures will be submitted for Board review starting with the FY 12-13 annual budget process.

I have reviewed this staff report and concur with the recommendation to the Board.



Carole Smith
Superintendent
Portland Public Schools

Nov 27, 2011

Date

ATTACHMENTS

- A. Representative Example of 20 year Capital Renewal Expenses and Revenue
- B. Resolution including Policy

REPRESENTATIVE EXAMPLE

20-Year Capital Asset Renewal Plan for Rebuilt Schools

DATE: November 29, 2011

Notice of Proposed Policy and
Public Comment for
Capital Asset Renewal Funds and Plans
(Policy 8.70-044-P)

The Portland Public School District is providing Notice of Proposed Policy and Public Comment to offer interested parties reasonable opportunity to submit data or comments on the proposed policies noted below.

Public comment may be submitted in writing directly to the district or through the district Web site noted below. Written comments must be submitted by 5:00 p.m. on the Last Date for Comment listed below.

1st Reading by: Pamela Knowles, Co-Chair, Portland Public School Board
Summary: Proposed Policy: Capital Asset Renewal Funds and Plans

Draft Policy Web Site:
<http://www.pps.k12.or.us/departments/board/872.htm>

(click on draft policy link)

Recommended for 1st Reading by: Board of Education

Policy Contact: Caren Huson

Last Date for Comment: December 20, 2011


Address: P.O. Box 3107, Portland, OR 97208-3107

Telephone: 503-916-3741

E-mail: chusonqu@pps.net

Last Date for Comment: December 20, 2011



	<p>DRAFT BOARD POLICY</p> <p>Capital Asset Renewal Funds and Plans</p>	<p>8.70.044-P</p>
---	--	-------------------

- iii. Revenue generated from renting/leasing District athletic fields. Revenue generated from renting/leasing athletic fields will be tracked through the Civic Use of Buildings office.
 - c. Interest earned by funds in any of the above Funds.
- 3) Capital asset renewal projects identified in the CAR Plan and the use of funds from the CAR Fund and the CET Fund (Fund 404) will be proposed by the Superintendent in the District's annual budget process and are subject to annual Board of Education approval.

History:

Report – November 7, 2011

Expenditure Contracts Exceeding \$25,000 and through \$150,000

Portland Public Schools (“

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator,
------------	------------------	---------------	-------------------------	--------------------	-------------------------------

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Multnomah Education Service District	08/15/11 through 08/14/12	IGA 58787	Special Education: MESD will provide 1:1 registered nursing services to a particular student.	\$96,895	R. Ford Fund 101 Dept. 5415
Multnomah Education Service District	08/15/11 through 08/14/12	IGA 58788	Special Education: MESD will Fund 101		

Report – November 29, 2011

Expenditure Contracts Exceeding \$25,000 and through \$150,000

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200(6) (Authority to Approve District Contracts; Delegation of Authority to Superintendent) requires the Superintendent to submit to the Board of Education (“Board”) at the “Board’s monthly business meeting a list of all contracts in amounts over \$25,000 and up to \$150,000 approved by the Superintendent or designees within the preceding 30-day period under the Superintendent’s delegated authori

Contractor	Contract Term	Contract Type	Description of Services	Amendment Amount, Contract Total	Responsible Administrator, Funding Source
Passport to Languages	06/30/11 through 06/30/12 Year 2 of Contract	Personal / Professional Services PS 57954 Amendment 1	District-wide: Eight-month extension to contract and additional funds for greater-than-anticipated interpretation and translation services.	\$35,000 \$85,000	E. Campbell Fund 101 Dept. 5406
Telelanguage, Inc.	10/15/11 through 10/15/12 Year 3 of Contract	Personal / Professional Services PS 56902 Amendment 3	District-wide: One-year extension to contract for oral interpretation services, as needed.	\$30,000 \$77,000	E. Campbell Fund 101 Dept. 5403
IRS Environmental, Inc.	11/20/11 through 11/19/12 Year 5 of Contract	Service Requirements SR 55618 Amendment 4	District-wide: One-year extension to contract for continued hazmat abatement services, as needed.	\$25,000 \$75,000	T. Magliano Fund 101 Dept. 5597 Project F0231
Professional Minority Group, Inc.	11/20/11 through 11/19/12 Year 5 of Contract	Service Requirements SR 55622 Amendment 5	District-wide: One-year extension to contract for continued hazmat abatement services, as needed.	\$25,000 \$95,000	T. Magliano Fund 101 Dept. 5597 Project F0231
Immigrant & Refugee Community Organization	10/15/11 through 10/15/12 Year 3 of Contract	Personal / Professional Services PS 56899 Amendment 4	District-wide: One-year extension to contract for oral interpretation services, as needed.	\$75,000 \$175,000	E. Campbell Fund 101 Dept. 5406
Rose City Moving and Storage	10/18/11 through 06/30/12 Year 2 of Contract	Service Requirements SR 57655 Amendment 2	District-wide: Additional funds for continued moving and furniture installation services.	\$75,000 \$205,000	T. Magliano Fund 196165 -1.5338 TD .0

Personnel

The Superintendent RECOMMENDS adoption of the following items:

Numbers 4508 through 4519

RESOLUTION No. 4508

Election of Probationary Administrators

RECITAL

The following persons have served or will serve in administrative positions with the District, and the Superintendent recommends them to the Board of Education ("Board") for election as First-Year Probationary Administrators.

RESOLUTION

The Board accepts the Superintendent's recommendation and by this resolution hereby elects as First-Year Probationary Administrators for the school year 2011-12 the following persons, according to the employment terms and conditions set out in the standard District contract, with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

First Name	Last Name	Salary
Carol	Campbell	006359
Cherie	Kinnersley	020369
Evelyn	Flowers	006010
Ewa	Chomka-Campbell	020328
Filip	Hristic	020334
Gina Elisa	Roletto	020370
Jeandre	Carbone	015531
Ji	Kim	020366
Karen	Bailey	020371
Kathleen	Ellwood	019983
Kevin	Taylor	013594
Kristyn	Westphal	020503
Nalota	Herms	000857
Nilka	Rager	020387
Oscar	Gilson	000863
Pamela	Van Der Wolf	000336
Rebecca	Wagner	000291
Robert	Ford	001582
Sandra	Ndubisi	008332
Sarah	Jones	000157
Shawn	Garnett	009218
Silvia	Asson	020372
Vanessa	Martinez	020525

M. Riddell

RESOLUTION No. 4509

Election of Temporary Administrators

RECITAL

The following persons have served or will serve in administrative positions with the District, and the Superintendent recommends them to the Board of Education ("Board") for election as Temporary Administrators.

RESOLUTION

The Board accepts the Superintendent's recommendation and by this resolution hereby elects as Temporary Administrators for the school year 2011-12 the following persons, according to the employment terms and conditions set out in the standard District contract, with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

NAME	LAST NAME	NUMBER
Joseph	Malone	008575
Brandi	Streeter	007887
Susan	Tong	004839

RESOLUTION No. 4512

Election of Second-Year Probationary Teachers (Full-Time)

RECITAL

The Superintendent recommends to the Board of Education ("Board") the following named persons for election as Second-Year Probationary Teachers.

RESOLUTION

RESOLUTION No. 4513

Election of Third-Year Probationary Teachers (Full-Time)

RECITAL

The Superintendent recommends to the Board of Education ("Board") the following named persons for election as Third-Year Probationary Teachers.

RESOLUTION

The Board accepts the recommendation and by this reso

RESOLUTION No. 4514

Election of First-Year Probationary Teachers (Part-Time)

RECITAL

The Superintendent recommends to the Board of Education ("Board") the following named persons for election as First-Year Probationary Teachers.

RESOLUTION

The Board accepts the recommendation and by this resolution hereby elects as First-Year Probationary Teachers for the school year 2011-12, upon the terms and conditions for employment contained in the standard form contract approved by the legal counsel for the District, the following persons, with all to be placed on the applicable Salary Guide that now exists or is hereafter amended:

Part-Time

) L U V W / D V W

RESOLUTION No. 4517

Purchases, Bids, Contracts

The Superintendent RECOMMENDS adoption of the following items:

Number 4520 and 4521

RESOLUTION No. 4520

Revenue Contracts that Exceed \$25,000 Limit for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) to enter into and approve all contracts, except as otherwise expressly authorized. Contracts for \$25,000 or more per contractor are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

NEW CONTRACTS

No New Contracts

AMENDMENTS TO EXISTING CONTRACTS

No Amendments to Existing Contracts

INTERGOVERNMENTAL AGREEMENTS / REVENUE (“IGA/Rs”)

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
East Multnomah Soil & Water Conservation District	10/15/11 through 08/31/13	IGA/R 58804	Lent K-7: Funding for a project combining creative science education with hands-on habitat restoration.	\$26,600	C. Randall Fund 205 Dept. 9999 Grant G1218

LIMITED SCOPE REAL PROPERTY AGREEMENTS

No Limited Scope Real Property Agreements

N. Sullivan

RESOLUTION No. 4521

Personal / Professional Services, Goods, and Services Expenditure Contracts
Exceeding \$150,000 for Delegation of Authority

RECITAL

Portland Public Schools ("District") Public Contracting Rules PPS-45-0200 ("Authority to Approve District Contracts; Delegation of Authority to Superintendent") requires the Board of Education ("Board") enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount reaches \$150,000 or more per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

Other Matters Requiring Board Action

The Superintendent RECOMMENDS adoption of the following item:

Number 4522

EXHIBIT B

Cash Out of District Contribution (Referent Section 4.1(d))

A Participant for whom the Plan Year under Exhibit A would be October 1 through September 30 shall be entitled to \$200 in taxable cash compensation in each month in which he or she elects not to receive (and does not receive) coverage under the District's medical, dental, and vision plans, provided the Participant demonstrates to the Plan Administrator's satisfaction that he or she has coverage under another group medical plan, including a government provided basic medical plan.

EXHIBIT C

District Contribution (Referent Section 5.1(c))

The amount of the District monthly contribution for each Plan Year for each Participant shall be the District's share of the premium for coverage under the District-provided group health plans.